

Hernando County Sheriff's Office



Approved

Annual Budget

Fiscal Year 2019 - 2020

Hernando County Sheriff's Office Budget
Fiscal Year 2019 - 2020 Summary of Net General Fund Support

	Approved FY2019	Approved FY2020	FY2020-2019 Difference	% Change
HCSO Consolidated Expenditure Budget (Law Enforcement, Detention & Courthouse Security)	\$ 53,554,557	\$ 56,287,539	\$ 2,732,982	5.10%
Revenues Collected by HCSO	\$ 4,133,129	\$ 4,232,978	\$ 99,848	2.42%
Net Impact after Revenues are applied	\$ 49,421,428	\$ 52,054,561	\$ 2,633,134	5.33%

Law Enforcement:

The Law Enforcement budget funds the majority of important functions like Patrol; specialty units such as K9, SWAT, Traffic, Aviation, Marine, and SEU; Major Case and Vice detectives; Civil and Warrants; school resource officers, school crossing guards, and Animal Enforcement. It also includes support functions such as Forensic Science, Crime Analysis, Property & Evidence, Professional Standards, crime prevention and media relations. The Law Enforcement budget also funds important administrative support operations like Finance, Human Resources, Information Technology and countywide dispatch services. Revenues are collected from various contracts and a few miscellaneous sources. **The revenues collected by the Sheriff's Office help reduce the amount of budget monies needed from taxpayers.**

	Approved FY2019	Approved FY2020	FY2020-2019 Difference	% Change
School Resource Officer Program	2,112,022	2,149,201	37,179	1.76%
City of Brooksville Contract	967,624	967,624	-	0.00%
Emergency Dispatch Fees	499,140	514,114	14,974	3.00%
Marine Deputy Contract	51,338	88,008	36,670	71.43%
Civil Fees	130,000	130,000	-	0.00%
Misc Revenues	32,500	30,000	(2,500)	-7.69%
Total Law Enforcement Revenues	\$ 3,792,624	\$ 3,878,947	\$ 86,323	2.28%
DRAW - Law Enforcement Expenditure Budget	\$ 38,572,900	\$ 40,359,265	\$ 1,786,365	4.63%
Net General Fund Support for Law Enforcement	\$ 34,780,276	\$ 36,480,318	\$ 1,700,042	4.89%

Hernando County Sheriff's Office Budget
Fiscal Year 2019 - 2020 Summary of Net General Fund Support

Detention:

The Detention budget includes the costs of operating and managing the Hernando County Detention Center. The functions include Booking, Classification, Housing, in-house medical services, transportation, and administration. Revenues include a work squad contract with the County for inmate labor. **Several revenue sources help reduce the budget impact on taxpayers.** These include the collection of reimbursements for inmate medical services, garnishment of inmate social security benefits during incarceration, and charging processing fees and subsistence fees to those able to pay. **Other revenue sources described elsewhere in this document also help fund jail operations and maintenance and lessen the burden on taxpayers.**

	Approved FY2019	Approved FY2020	FY2020-2019 Difference	%Change
Inmate Work Squad - Dept of Public Works	70,505	74,030	3,525	5.00%
Inmate Medical Reimbursements	30,000	40,000	10,000	33.33%
Inmate Social Security	25,000	35,000	10,000	40.00%
Inmate Processing Fees	55,000	55,000	-	0.00%
Inmate Subsistence Fees	160,000	150,000	(10,000)	-6.25%
Total Detention Revenues	\$ 340,505	\$ 354,030	\$ 13,525	3.97%
DRAW - Detention Expenditure Budget	\$ 13,579,616	\$ 14,399,612	\$ 819,996	6.04%
Net General Fund Support for Detention	\$ 13,239,111	\$ 14,045,582	\$ 806,471	6.09%

Courthouse:

The Courthouse Security budget is responsible for courthouse security, courthouse holding cell security and bailiff duties, as required by the presiding judge. No revenues are collected for this budget.

DRAW - Courthouse Expenditure Budget	\$ 1,402,041	\$ 1,528,662	\$ 126,621	9.03%
Net General Fund Support for Courthouse Security	\$ 1,402,041	\$ 1,528,662	\$ 126,621	9.03%

Hernando County Sheriff's Office
General Fund Approved Budgeted Expenditures
FY2019 - 2020

	Law Enforcement	Detention Division	Courthouse Security
<u>Personnel Services</u>			
Wages - Executive	\$ 148,568	\$ -	\$ -
Wages - Sworn and Civilian	21,250,854	7,628,808	793,079
Wages - Part Time	425,695	-	-
Wages - Overtime	328,550	82,750	2,500
Wages - Incentive	116,805	29,640	7,800
Benefits - FICA Taxes	1,651,186	575,965	59,482
Benefits - Retirement	4,546,699	1,640,741	169,524
Benefits - Insurance	5,150,112	1,790,539	162,228
Benefits - Workman's Compensation	1,233,322	462,381	59,262
Subtotal - Personnel Services	\$ 34,851,791	\$ 12,210,824	\$ 1,253,875
<u>Operating Expenditures</u>			
Professional Services	36,020	-	-
Contracted Services	73,388	172,220	237,930
Investigations	72,700	-	-
Travel and Per Diem	92,330	51,400	600
Communications Services	235,242	11,900	1,800
Utilities	230,314	385,403	-
Rental and Leases	136,078	-	-
Insurance	743,672	165,500	20,400
Repair and Maintenance	458,805	21,050	800
Printing and Binding	16,810	1,450	50
Maintenance Agreements	579,248	64,770	3,337
Office Supplies	33,970	17,850	300
Operating Supplies	1,533,656	1,273,020	9,570
Fees and Licenses	7,700	975	-
Books, Dues and Training	123,257	23,250	-
Subtotal - Operating Expenditures	\$ 4,373,190	\$ 2,188,788	\$ 274,787
Subtotal - Capital Outlay	\$ 1,134,284	\$ -	\$ -
Total - Expenditures	\$ 40,359,265	\$ 14,399,612	\$ 1,528,662

**Hernando County Sheriff's Office
Law Enforcement - Expenditures
FY2019 - 2020**

	Actual Expenditures FY2018	Approved Budget FY2019	Approved Budget FY2020	FY2020 to FY2019 Difference
<u>Personnel Services</u>				
Wages - Executive	\$ 143,049	\$ 147,280	\$ 148,568	\$ 1,288
Wages - Sworn and Civilian	19,278,964	20,729,262	21,250,854	521,592
Wages - Part Time	388,293	420,400	425,695	5,295
Wages - Overtime	348,424	371,503	328,550	(42,953)
Wages - Incentive	127,351	119,187	116,805	(2,382)
Benefits - FICA Taxes	1,488,815	1,604,770	1,651,186	46,416
Benefits - Retirement	3,916,471	4,320,372	4,546,699	226,327
Benefits - Insurance	3,537,007	4,477,550	5,150,112	672,562
Benefits - Workman's Compensation	879,389	1,142,808	1,233,322	90,514
Benefits - Unemployment	3,619	-	-	-
Subtotal - Personnel Services	\$ 30,111,382	\$ 33,333,132	\$ 34,851,791	\$ 1,518,659
<u>Operating Expenditures</u>				
Professional Services	47,416	39,640	36,020	(3,620)
Contracted Services	383,315	84,100	73,388	(10,712)
Investigations	28,936	65,100	72,700	7,600
Travel, Per Diem & Prisoner Transport	121,643	83,800	92,330	8,530
Communications Services	209,441	198,190	235,242	37,052
Utilities	205,383	218,564	230,314	11,750
Rental and Leases	135,366	118,050	136,078	18,028
Insurance	660,406	734,303	743,672	9,369
Repair and Maintenance	496,844	467,552	458,805	(8,747)
Printing and Binding	12,559	14,000	16,810	2,810
Maintenance Agreements	471,214	484,024	579,248	95,224
Office Supplies	50,703	32,870	33,970	1,100
Operating Supplies	2,014,550	1,537,300	1,533,656	(3,644)
Fees and Licenses	12,330	7,700	7,700	-
Books, Dues and Training	134,288	83,377	123,257	39,880
Subtotal - Operating Expenditures	\$ 4,984,394	\$ 4,168,570	\$ 4,373,190	\$ 204,620
Subtotal - Capital Outlay	\$ 1,851,056	\$ 1,071,198	\$ 1,134,284	\$ 63,086
Total - Expenditures	\$ 36,946,832	\$ 38,572,900	\$ 40,359,265	\$ 1,786,365

Changes to be noted:

- * SRO & City of Brooksville contracts moved to General Fund based on BOCC action - FY2019 mid-year adjustment
- * FY2019 SRO contract added charter schools for 3 months - mandated by the state. FY2020 budgeted for 12 months
- * FY2020 SRO contract removed charter schools 3 SRO deputies & reduced capital request
- * Marine Deputy added FY2019 for 7 months. FY2020 funded for 12 months per BOCC contract
- * Mandated increases to FRS, health insurance, Workers Comp and general liability insurance rates for FY2020
- * Reduced overtime by use of part time positions & adding new support positions
- * 2.5% COLA and step/merit raises included to be paid on evaluation date

Hernando County Sheriff's Office
Detention - Expenditures
FY2019 - 2020

	Actual Expenditures FY2018	Approved Budget FY2019	Approved Budget FY2020	FY2020 to FY2019 Difference
<u>Personnel Services</u>				
Wages - Sworn and Civilian	\$ 6,548,981	\$ 7,277,696	\$ 7,628,808	\$ 351,112
Wages - Part Time	4,997	5,000	-	(5,000)
Wages - Overtime	80,915	78,200	82,750	4,550
Wages - Incentive	27,688	24,720	29,640	4,920
Benefits - FICA Taxes	491,372	543,952	575,965	32,013
Benefits - Retirement	1,323,633	1,512,563	1,640,741	128,178
Benefits - Insurance	1,182,697	1,583,290	1,790,539	207,249
Benefits - Workman's Compensation	361,112	419,093	462,381	43,288
Subtotal - Personnel Services	\$ 10,021,395	\$ 11,444,514	\$ 12,210,824	\$ 766,310
<u>Operating Expenditures</u>				
Contracted Services	222,551	168,060	172,220	4,160
Travel, Per Diem & Prisoner Transport	41,141	45,000	51,400	6,400
Communications Services	9,476	10,900	11,900	1,000
Utilities	417,813	363,656	385,403	21,747
Insurance	132,447	146,281	165,500	19,219
Repair and Maintenance	22,171	18,900	21,050	2,150
Printing and Binding	1,119	1,450	1,450	-
Maintenance Agreements	57,452	64,770	64,770	-
Office Supplies	14,622	17,750	17,850	100
Operating Supplies	1,245,931	1,264,460	1,273,020	8,560
Fees and Licenses	420	975	975	-
Books, Dues and Training	14,661	32,900	23,250	(9,650)
Subtotal - Operating Expenditures	\$ 2,179,804	\$ 2,135,102	\$ 2,188,788	\$ 53,686
Subtotal - Capital Outlay	\$ 69,781	\$ -	\$ -	\$ -
Total - Expenditures	\$ 12,270,980	\$ 13,579,616	\$ 14,399,612	\$ 819,996

Changes to be noted:

- * Overtime increased to cover increase in hospital posts
- * Water meter repaired in FY2019 resulting in increased utility costs
- * Mandated increases to FRS, health insurance, Workers Comp and general liability insurance rates for FY2020
- * 2.5% COLA and step/merit raises included to be paid on evaluation date

**Hernando County Sheriff's Office
Courthouse Security - Expenditures
FY2019 - 2020**

	Actual Expenditures FY2018	Approved Budget FY2019	Approved Budget FY2020	FY2020 to FY2019 Difference
<u>Personnel Services</u>				
Wages - Sworn and Civilian	\$ 615,115	\$ 686,322	\$ 793,079	\$ 106,757
Wages - Part Time	56,481	50,000	-	(50,000)
Wages - Overtime	1,246	2,500	2,500	-
Wages - Incentive	7,059	6,720	7,800	1,080
Benefits - FICA Taxes	49,692	55,075	59,482	4,407
Benefits - Retirement	122,949	143,896	169,524	25,628
Benefits - Insurance	89,163	123,849	162,228	38,379
Benefits - Workman's Compensation	43,549	51,093	59,262	8,169
Subtotal - Personnel Services	\$ 985,254	\$ 1,119,455	\$ 1,253,875	\$ 134,420
<u>Operating Expenditures</u>				
Contracted Services	228,919	241,257	237,930	(3,327)
Travel and Per Diem	-	600	600	-
Communications Services	2,106	1,800	1,800	-
Insurance	11,251	18,297	20,400	2,103
Repair and Maintenance	409	800	800	-
Printing and Binding	-	50	50	-
Maintenance Equipment	-	3,483	3,337	(146)
Office Supplies	83	400	300	(100)
Operating Supplies	9,087	14,949	9,570	(5,379)
Books, Dues and Training	-	950	-	(950)
Subtotal - Operating Expenditures	\$ 251,855	\$ 282,586	\$ 274,787	\$ (7,799)
Subtotal - Capital Outlay	\$ -	\$ -	\$ -	\$ -
Total - Expenditures	\$ 1,237,109	\$ 1,402,041	\$ 1,528,662	\$ 126,621

Changes to be noted:

- * Bailiff added for new judge in FY2019 for 9 months - FY2020 funded for 12 months
- * Full-time Bailiff costs offset by combining part-time positions
- * Mandated increases to FRS, health insurance, Workers Comp and general liability insurance rates for FY2020
- * 2.5% COLA and step/merit raises included to be paid on evaluation date

**Hernando County Sheriff's Office
Inmate Revenue Fund
FY2019 - 2020**

Revenue Source	Actual FY2018	Approved Budget FY2019	Approved Budget FY2020	FY2020 to FY2019 Difference
Federal Inmate Revenue	\$ 1,235,682	\$ 1,050,000	\$ 1,050,000	\$ -
Bureau of Prisons Revenue	38,273	90,000	90,000	-
Pasco County Inmate Revenue	-	1,724,625	1,379,700	(344,925)
Appropriations - Inmate Rev Fund	1,219,517	2,192,873	2,478,907	286,034
Appropriations - Capital	-	386,000	863,743	477,743
Interest	80	-	-	-
Total - Revenue	\$ 2,493,552	\$ 5,443,498	\$ 5,862,350	\$ 418,852

Personnel Services				
Wages - Sworn and Civilian	\$ 499,286	\$ 1,026,863	\$ 1,080,568	\$ 53,705
Wages - Overtime	2,680	4,500	2,700	(1,800)
Wages - Incentive	1,865	7,040	4,320	(2,720)
Benefits - FICA Taxes	37,399	78,230	80,361	2,131
Benefits - Retirement	82,326	198,928	218,537	19,609
Benefits - Insurance	105,586	245,318	235,311	(10,007)
Benefits - Workman's Compensation	20,992	54,813	63,037	8,224
Subtotal - Personnel Services	\$ 750,134	\$ 1,615,692	\$ 1,684,834	\$ 69,142
Operating Expenditures				
Professional Services	-	-	49,850	49,850
Utilities	-	60,000	81,597	21,597
Rental & Leases	6,975	32,844	34,320	1,476
Insurance	9,507	15,531	20,250	4,720
Repair & Maint - Building	24,089	596,390	1,258,893	662,503
Maintenance Radio	-	2,206	2,206	-
Operating Supplies	143,690	235,897	160,700	(75,197)
Subtotal - Operating Expenditures	\$ 184,261	\$ 942,868	\$ 1,607,816	\$ 664,949
Capital Outlay - Internal Building	\$ 63,350	\$ 20,313	\$ 50,000	\$ 29,687
Capital Outlay - Building	\$ -	\$ -	\$ -	\$ -
Transfer to BOCC	1,495,807	2,864,625	2,519,700	(344,925)
Total - Expenditures	\$ 2,493,552	\$ 5,443,498	\$ 5,862,350	\$ 418,853

Changes to be noted:

- * Reduced Pasco inmate revenue based on agreement with Pasco County Sheriff's Office
- * Mandated increases to FRS, Health Insurance, Workers Comp and general liability insurance rates for FY2020.
- * 2.5% Cola and Step/Merit raises included to be paid on evaluation date.
- * Jail Maintenance and Improvement Plan based on joint efforts between Jail and County Maintenance.

Hernando County Detention Center - 4 Year Maintenance & Improvement Plan

Estimated
Complete
date

%
Complete

BOCC
Budget

Project Description

Year

HCSO Budget

Budget

Date

Estimated Start

Estimated Complete

% Complete

Area	Year	Project Description	HCSO Budget	Budget	Date	Estimated Complete date	% Complete
Operational	2020 (CF2018)	Alpha soffit/Sally port extension/Exterior doors replacement (was scheduled in current capital projects fund). George Z moved \$50K from Capital Project fund to general fund to help with cash flow issue funding needs to come from IRF for now and be reimbursed by general fund.		\$ 700,000	May-20	Oct-20	0%
Alpha Pod	2020 (CF2018)	Replace 21 Roof Air Conditioning Units Should be done in 2019 according to County (HCFM)		\$ 405,000	Jan-20	Mar-20	0%
Operational Core	2020 (CF2019)	Booking Elevator Modernization (scope development purchase of \$8000 w/county)		\$ 85,000	Jan-20	Feb-20	0%
Annex	2020 (CF2019)	Annex (Charlie) Roof		\$ 170,000	Nov-19	Dec-19	0%
Jail	2020 (CF2018)	New generator to provide AC while on generator power, (increased by \$200k 10/2018) Engineer has NTP from county since 9/10/19		\$ 800,000	May-20	Jul-20	0%
Exterior	2020	Seal and Paint Exterior of Facility (Budget is total estimate, would piece out the job) - PHASE 1		\$ 100,000	Mar-20	Apr-20	0%
Kitchen	2020 (CF2019)	Scullery rehab/kitchen floor replacement w/Sam Burdin to develop scope		\$ 180,000	Jun-20	Aug-20	0%
Operational Core	2020 (CF2018)	Replace remaining laminated windows Should be completed during line 2 construction (HCFM) - 2019 should move to HCSO for completion - \$300 x 94 windows	\$ 28,200		May-20	Oct-20	75%
Alpha	2020 (CF2018)	Complete housing unit touch ups (minor repairs and painting) Ongoing 2019 moved to HCSO	\$ 15,000		Jan-20	Mar-20	0%
Bravo Unit	2020	Replace special housing unit cell doors	\$ 65,000		Feb-20	Apr-20	0%
Kitchen	2020 (CF2019)	Replace ovens / additional equipment (reevaluate needs)	\$ 50,000		Jun-20	Aug-20	0%

Funds needed for 2020 Projects: \$ 158,200 \$ 2,440,000

Bravo Unit	2021	Replace four main Bravo Air Conditioning Units Bravo		\$ 200,000			
Operational Core	2020 (CF2018)	HVAC vent cleanup – entire facility Change to year 2 post line 2 construction (HCFM) - \$35k in 2019 for 1/2 of the building, \$35k in 2020 second half of building		\$ 35,000	Oct-20	Dec-20	0%
Exterior	2020	Seal and Paint Exterior of Facility (Budget is total estimate, would piece out the job) - PHASE 2		\$ 300,000	Mar-20	Apr-20	0%
Jail	2021 (CF2019)	Warehouse construction - (Nothing new. Extend contract for leased warehouse)		\$ 400,000			0%
Operational	2021 (CF2018)	Security bollards at front of jail 2020 move to HCSO can complete this year.	\$ 25,000		Jan-21	Jan-21	
Alpha	2021 (CF2020)	Rebuild/replace control room (Reevaluate need)	\$ 250,000				
Laundry	2021	Replace washer/dryer	\$ 15,000		Jan-21	Jan-21	
Operational Core	2021	Upgrade jail management system	\$ 500,000				

Funds needed for 2021 Projects: \$ 790,000 \$ 935,000

Hernando County Detention Center - 4 Year Maintenance & Improvement Plan

Area	Year	Project Description	BOCC		Estimated Start Date	Estimated Complete date	% Complete
			HCSO Budget	Budget			
Operational Core	2022 (CF2019)	Fence entire property (including heavy security fence and concrete apron) <i>Stand by until warehouse build</i>	\$ 385,000	HCSO	Pending Warehouse		0%
Bravo Unit	2022	Replace Bravo Roof	\$ 600,000	HCFM			
Operational Core	2022	Upgrade/Update door control system (MTI/Need cost estimates)					
	2022	Parking lot resurfacing	\$ 300,000	HDR / HCFM			
Operational Core	2022	Mental Health Unit	\$ 2,500,000				
Funds needed for 2022 Projects:			\$ 385,000	\$ 3,400,000			
			\$ 1,333,200	\$ 6,775,000			
			ESTIMATED TOTAL		\$ 8,108,200		

Hernando County Sheriff's Office
E911 Fund Budget
FY2019 - 2020

This budget includes the proceeds of telephone charges collected for the installation and operation of an Emergency 911 System. Use of funding is restricted to pay certain costs associated with the E911 system.

	Approved Budget FY2019	Approved Budget FY2020	FY2020 to FY2019 Difference
Revenue Source			
State E911 Non-Wireless Fee	\$ 255,000	\$ 240,000	\$ (15,000)
State E911 Wireless Fee	330,000	410,000	80,000
Pre-Paid	90,000	115,000	25,000
Special Disbursement	18,000	12,000	(6,000)
Interest - Operating	3,500	1,000	(2,500)
Balance Forward Cash	666,649	581,415	(85,234)
Total - Revenue	\$ 1,363,149	\$ 1,359,415	\$ (3,734)

Personnel Services			
Wages - Sworn and Civilian	335,859	348,323	12,464
Wages - Overtime	10,000	1,000	(9,000)
Benefits - FICA Taxes	25,105	26,082	977
Benefits - Retirement	40,651	44,298	3,647
Benefits - Insurance	93,072	109,475	16,403
Benefits - Workman's Compensation	4,479	4,992	513
Subtotal - Personnel Services	\$ 509,166	\$ 534,170	\$ 25,004
Operating Expenditures			
Contracted Services	25,000	20,000	(5,000)
Travel and Per Diem	4,000	5,700	1,700
Communications Services	131,000	139,700	8,700
Insurance	2,300	2,500	200
Repair and Maintenance	5,000	5,000	-
Printing and Binding	8,000	8,000	-
Maintenance Agreements	88,875	37,000	(51,875)
Office Supplies	200	200	-
Operating Supplies	87,736	5,000	(82,736)
Books, Dues and Training	24,000	23,000	(1,000)
Subtotal - Operating Expenditures	\$ 376,111	\$ 246,100	\$ (130,011)
Subtotal - Capital Outlay	\$ 80,467	\$ 2,500	\$ (77,967)
Reserve for Contingencies	\$ 397,405	\$ 576,645	\$ 179,240
Total - Expenditures	\$ 1,363,149	\$ 1,359,415	\$ (3,734)

Hernando County Sheriff's Office
800 Mhz Fund
FY2019 - 2020

This budget derives its resources from lease payments for space leased on the County's primary tower site, fees assessed to each radio user department for maintenance contract costs, and a \$12.50 fee included in each fine paid for a traffic citation. The 800 MHz system is maintained to provide radio communications for all public safety and County radio users.

	Approved Budget FY2019	Approved Budget FY2020	FY2020 to FY2019 Difference
Revenue Source			
Tower Lease	\$ 50,520	\$ 50,520	\$ -
Fines and Forfeitures	125,000	110,000	(15,000)
Fees - Access and Maintenance	162,000	160,000	(2,000)
Balance Forward Cash	182,000	149,000	(33,000)
Total - Revenue	\$ 519,520	\$ 469,520	\$ (50,000)

Operating Expenditures			
Contracted Services	72,262	-	(72,262)
Travel and Per Diem	400	-	(400)
Communications Services	2,500	2,800	300
Utilities	18,000	18,300	300
Rental and Leases	1,750	1,800	50
Insurance	25,000	25,000	-
Repair and Maintenance	20,000	20,000	-
Maintenance Agreements	305,150	270,000	(35,150)
Office Supplies	100	-	(100)
Operating Supplies	2,500	1,500	(1,000)
Books, Dues and Training	1,500	-	(1,500)
Subtotal Operating Expenditures	\$ 449,162	\$ 339,400	\$ (109,762)
Subtotal - Capital Outlay	\$ -	\$ -	\$ -
Reserve for Contingencies	\$ 70,358	\$ 130,120	\$ 59,762
Total - Expenditures	\$ 519,520	\$ 469,520	\$ (50,000)